



MINUTES

Bedford South SAC

6pm Tuesday October 8th, 2024 – In person at School

Present: Tracy Foster, Adam Greenwood, Jane Taylor, Cheltyn Morgan, Ainslie Rudolph, Anthony Zadeh, Tilak Arora, Dayle O'Neil

Regrets: Philip Okunaiya

1. Welcome

Meeting called to order.

2. Approval of Minutes from September 10th meeting

Minutes approved.

3. SAC Membership / Roles

a. Community Members

Thanked Tilak for his contributions to the committee and noted it was his last meeting. We require 3 new community members and this will be advertised in the October newsletter.

b. Elect 'Secretary'

Adam was elected Secretary and will start next meeting.

4. Administrative Report

Currently at 790 students with more in the portal bringing us to 797.

The new portable is fully equipped and will house a $\frac{3}{4}$ split. The reconfiguration of classes has been completed and we are now at 33 classes. There are some classes that are 1 over hard cap but the teachers have requested to stay over cap to avoid disruption for the students given with new enrolments they will be back to over cap anyway within the next month. The committee approved these requests in the best interests of the students.

Held 1 fire drill and had one real fire alarm pull (non-emergency, student pulled it). The fire alarms do not have the clear plastic covers that prevent accidental pulls and covers have been requested if they are still a best practice. Also practiced a hold & secure. One bus evacuation drill is planned.

Breakfast baskets are happening, and our school lunch program provider has been identified as Scarlet House. Cooking will happen off site and meals will be delivered to classrooms in lunch bags. The province has asked school administrators to order 10-15% extra food for students who don't order and are without lunch.

a. Student Success Planning Overview

Small group meetings will start soon to get organized for Student Success Planning. We will have an overview next meeting.

5. SAC Conference Feedback

Tracy and Dayle attended the provincial wide SAC conference which provided some good information for grant planning and accessibility requirements.

6. Grant Planning:

a. SAC Grant

School will be purchasing technology with this grant. The school is working on an inventory of our technology to determine what is required. The committee approved spending the grant on whatever they deemed most appropriate after the inventory is completed. The final purchase will be reported back when completed.

b. Healthy Schools Grant

We will receive a \$5,800 grant that could be used in a number of ways to positively impact health (e.g. skipping ropes, play equipment etc). Administration will keep the SAC informed of the planned approach to spending.

c. Innovation Grant Overview

Based on feedback from last year and information at the conference we determined we will review the Student Success Plan to determine the best challenge to address.

We agreed on guiding principles:

- Will be a project that does not require ongoing operational costs
- Will have impact greater than just the year of the project

7. Finalize SAC Meeting Schedule

We require 6 SAC meetings per year and have held two so far. Tentatively the remaining meetings will be:

November 12,
January 14,
February 11,
June 10

If the HAS meeting is being held virtually, so will the SAC meeting. If adjustments to the schedule are required, we will confirm them at a meeting.

8. Meeting Adjourned at 7pm.