

Minutes

Bedford South School – Home and School Association

Executive Meeting

Tuesday June 10th, 2025

Present

Admin present: Jane Taylor (Vice Principal), Tracy Foster (Principal), Adam Greenwood (Vice Principal)

Staff Representatives: Cheltyn Morgan, Kaylee Hiscock

Parents: Sarah Rushworth (Chair), Jill O'Hanlon (Treasurer), Sarah Moriarty (Secretary), Bethany Dulong (MAL), Anthony Zadeh (MAL), Lia MacDonald (MAL), Maria Acosta, Kathryn Rand, Angela Dilibertore, Samantha Dilibertore, Ivan Skeete (Principal of RLE), James Tizzard, Jannah Purchase, Dayle O'Neil, Deanna Smith

Apologies: Sharon Austin (Parent)

Call to Order

Meeting Commenced at 7:02pm by Sarah R. Land Acknowledgement

Introductions

Parents of upcoming new students attended the meeting so an introduction was done of the current Exec and parents present. Ivan Skeete (Principal of RLE) gave introduction and highlighted that it is his intention to reach out to schools earlier next year to build a rapport.

A Motion to approve May 2025 Minutes

Motion by Sarah R, seconded by Bethany D.

Administrative Report – delivered by Tracy Foster

Planning for next year underway. Hiring ongoing. Current enrolled students for next year at 734 students. Tracy noted that this seems on the low side, suspecting not all primary students have registered as this number is lower compared to prior years. Number of students as at the time of the meeting, 810.

Field trips are currently ongoing, Schubencadie, Africville. Positive feedback from students and parent chaperones.

Grade 3 provincial testing completed in May.

Run Club was a success kids participating in Blue Nose runs.

Spring Concert was spectacular! Upcoming staffing changes for music, Rebecca moving to a different school in September, Ryan taking a Full-Time role, someone else will be hired to cover the open role.

Spirit Week June 23-26 see correspondence sent out from school. HSA providing freebies for event.

Teachers working on a School Vision Statement to make it kid friendly. Will be emailed to HSA for viewing. This will be implemented in September in conjunction with the new HRCE conduct rules.

The Chairperson Annual Report



Chairpersons Admin
Report 2024-25.pdf

Sarah R provided an overview of the year – please see attached

Financial Report / Treasurer's Report – delivered by HSA Treasurer Jill O Hanlon

At the beginning of the year the pot started at \$18k, the bigger spend items over the year included \$9,400 for teachers in September to equip their classrooms and \$4k donation to cover filed trip expenses.

The Art & Coffee fundraisers raised \$1,463 for the Literacy department

Popcorn Fundraiser enabled the purchase of 10 ipads over the year

Our other fundraisers (Bingo, Halloween disco, Paint & Pizza day) allowed us treat our Grade 5 graduates to their Graduation T-shirts!

At time of the meeting, Spring Fair was in full prep mode so alot of transations in and out from the HSA account. Once Spring Fair is complete and all donations/sponsors received a full financial report will be available.

Tracy did highlight the terms of the School Funds Policy, noting that any money raised in current year should be spent in current year. She noted that per the Education Act school is supposed to be free. She noted that the school has the ability to buy school supplies in bulk, however per the ACT she is unable to request monies from families to buy the supplies. Request for \$300 per class (30 classes) for school supplies in September, school could buy in bulk and then parents would only have to buy smaller items that can be got in the dollar store. Sarah R agreed in principle to this request, noting that once Spring Fair is complete and the amount raised is known that the \$\$ amount could then be confirmed.

New Committee

It was noted that there has been no interest received for the role of Chairperson. Further advertising to be completed to secure a chair for September. HSA Information table to be set up for Ice Cream social. Suggestion made to have sub committees for each event (given the school size) as such the commitment required of the main Exec/Chair is reduced considerably.

There are two MAL positions available. Expression of interest from Kathryn Rand.

Nomination put forward by Sarah R, seconded Jill O' Hanlon. Welcome Kathryn!

Ice Cream Social

Powerschool shuts down beginning of July – Sarah R has committed to getting the communication ready for the ice-cream social for Admin to send out to the community. Tracy confirmed to estimate for 810 students

Teacher Volunteer of the Year

Sarah R noted that both Chelty and Kaylee did such a fabulous job of rallying the teachers and getting them on board this year that there was no way of choosing between them!

Both were presented flowers and a certificate of thanks for their commitment to the HSA this year.

Playground

Right now, equipment is stored in school. Awaiting installation. Quote for concrete came in at \$10k. This is outside HSA budget right now. Alternative routes are being investigated. Rick Mamye is reaching out to local councillors to see if this is something that they may be able to support and donate to. IF anyone has any contacts or potential donor options, please reach out!!

Popcorn– Bethany has signed off for the year! Welcome to Laura and Katie who are leading next year! End of year comments from Bethany was to continue the early online purchase option, this was a success, but to also include a donation option. She noted that last popcorn day 140 bags were given out to kids who didn't have a loonie spare. This cost is often covered by the teacher, or the volunteers themselves. It was agreed to add a donation option to school cash in order for ALL kids to be able to participate in popcorn day.

Spiritwear – Grade 5 t-shirts order has been delivered to school to be distributed to classrooms ahead of the Grade 5 clap out (June 26th). Confirmed that James Tizzard will look into setting up an online spiritwear purchase option for next school year to remove the burden from the HSA and provide year long opportunity to families to purchase! Thank you James!

Spring Fair – Everything is set and ready to go – thank you to the Spring Fair committee for all the hard work since prep started in March, it is very much appreciated. Weather is looking good.. Fingers crossed.

*Spring Fair has since happened and was a success, prelim count notes approx \$10k raised!! Thank you to our community for supporting the school! We hope you all had a great day!

AOB

2025/26 event dates. It was raised that school concert on Nov 25-26 followed by a HSA event on 27. Noted that this may be alot in one week, Tracy looking to change the 27th date.

Meeting adjourned at 7:50pm